



A Division of Patten University

**ELMWOOD INSTITUTE**  
2433 Coolidge Avenue, Oakland, CA 94601  
(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

**SCHOOL PERFORMANCE FACT SHEET**  
**CALENDAR YEARS 2022 & 2023**  
**Master of Leadership and Management (MLM) – Seven Years**  
**36 Credits**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting*

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Students Available for Graduation</b>	<b>Number of On-Time Graduates</b>	<b>On-Time Completion Rate</b>
2022	11	11	2	18%
2023	7	7	3	43%

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



A Division of Patten University

**ELMWOOD INSTITUTE**  
 2433 Coolidge Avenue, Oakland, CA 94601  
 (626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Number of Graduates</b>	<b>Graduates Available for Employment</b>	<b>Graduates Employed in the Field</b>	<b>Placement Rate % Employed in the Field</b>
2022	11	3	3	3	100%
2023	7	3	3	3	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please contact the Director of Admissions.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

<b>Calendar Year</b>	<b>Graduates Employed in the Field 20-29 Hours Per Week</b>	<b>Graduates Employed in the Field at Least 30 Hours Per week</b>	<b>Total Graduates Employed in the Field</b>
2022	0	3	3
2023	0	3	3



A Division of Patten University

**ELMWOOD INSTITUTE**

2433 Coolidge Avenue, Oakland, CA 94601  
 (626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

**Single Position vs. Concurrent Aggregated Position**

<b>Calendar Year</b>	<b>Graduates Employed in the Field In a Single Position</b>	<b>Graduates Employed in the Field in Concurrent Aggregated Positions</b>	<b>Total Graduates Employed in the Field</b>
2022	3	0	3
2023	3	0	3

**Self-Employed / Freelance Positions**

<b>Calendar Year</b>	<b>Graduates Employed in the Field In a Single Position</b>	<b>Graduates Employed in the Field in Concurrent Aggregated Positions</b>	<b>Total Graduates Employed in the Field</b>
2021	0	0	0
2022	0	0	0

**Institutional Employment**

<b>Calendar Year</b>	<b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution</b>	<b>Total Graduates Employed in the Field</b>
2021	0	0
2022	0	0

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



A Division of Patten University

**ELMWOOD INSTITUTE**  
 2433 Coolidge Avenue, Oakland, CA 94601  
 (626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2021					
2022					

Patten University does not offer programs that require licensure.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$85,001 - \$90,000	\$90,001 - \$95,000	\$95,001 - \$100,000	Over \$100,000	No Salary Information Reported
2022	3	3	0	0	0	0	3
2023	3	3	0	0	0	1	2

A list of sources used to substantiate salary disclosures is available from the school. Please contact the Director of Admissions.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



A Division of Patten University

**ELMWOOD INSTITUTE**  
2433 Coolidge Avenue, Oakland, CA 94601  
(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

### **Cost of Educational Program**

Total charges for the program for students completing on-time in 2022: \$11,880.00.  
Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2023: \$11,880.00.  
Additional charges may be incurred if the program is not completed on-time.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

### **Federal Student Loan Debt**

Students at Patten University are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



A Division of Patten University

**ELMWOOD INSTITUTE**

2433 Coolidge Avenue, Oakland, CA 94601  
(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to California state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number: (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name – Print

\_\_\_\_\_  
Student Number

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



*A Division of Patten University*

## **ELMWOOD INSTITUTE**

2433 Coolidge Avenue, Oakland, CA 94601  
(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

### **DEFINITIONS**

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.



*A Division of Patten University*

### **ELMWOOD INSTITUTE**

2433 Coolidge Avenue, Oakland, CA 94601

(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.





*A Division of Patten University*

### **ELMWOOD INSTITUTE**

2433 Coolidge Avenue, Oakland, CA 94601  
(626) 966-4576, [www.elmwoodinstitute.org](http://www.elmwoodinstitute.org)

### **STUDENT'S RIGHT TO CANCEL**

Pursuant to California Education Code (CEC) 94911(e)(1) the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. However, Patten's policy is that the student has a right to cancel this enrollment and obtain a full refund upon request up until midnight of the tenth day after registration for this course. Requests for cancellation and refunds must be made in writing through FAX, mail, or email: Patten University, Attn: Registrar, 2433 Coolidge Ave., Oakland, CA 94601; Phone: (626) 966-4576, ext. 1001; FAX: (626) 915-1709; email: [info@agu.edu](mailto:info@agu.edu). Refunds are issued within 30 days.